

Department Budget Submission Checklist

To be completed by: All departments.

Instructions: Submit this completed cover sheet with your budget submission and ensure all applicable forms below are included with your submission.

Department Name: Mayor's Office of Housing and Community Development

- ☒ **Summary of Major Changes:** Completed "Form 1A: Summary of Major Changes" explaining major changes submitted in department's budget proposal.
- ☒ **Proposed Efficiency/Reduction Savings Loaded in BPMS via Target Reports:** Completed "Form 1B: Target Proposal"
- ☒ **Department Budget Summary:** Completed "Form 1C: Department Budget Summary"
Submission includes copy of report 15.50.012.
- ☒ **IDS Detail:** Completed "Form 1D: IDS Detail."
- ☒ **Revenue Report:** Completed "Form 2A: Revenue Report."
- ☒ **Fees & Fines:** Completed "Form 2B: Fees & Fines."
- ☐ **Cost Recovery:** Completed "Form 2C: Cost Recovery." NA
- ☒ **Expenditure Changes:** Completed "Form 3A: Expenditure Changes."
- ☒ **Position Changes:** Completed "Form 3B: Position Changes."
- ☐ **Layoffs :** Completed "Form 3C: Position Reductions Resulting in Layoffs." NA
- ☒ **Contingency Reductions:** Completed "Form 3D: Contingency Reductions."
- ☐ **Equipment & Fleet Requests:** Completed "Form 4A: New General Fund Equipment"; "Form 4B: NA
- ☒ **Minimum Compensation Ordinance:** The effects of the MCO in contracting have been considered as part of the budget submission.
- ☒ **Proposition J Description, Summary, City Cost, Contract Cost:** Required for all existing or new Prop Js
- ☒ **Interdepartmental Services Balancing:** Included Excel download of 15.20.012 3.b.2 IDS balancing repc
- ☒ **Organizational Charts:** Submission contains updated position-level organizational charts for your department, with indication if the position is filled (F) or vacant (V). Organizational charts also reflect
- ☐ **New Legislation:** NA
 - ☐ Included draft legislation that department would like to submit with the budget; or,
 - ☐ Draft legislation in progress at this time. A description of the proposed changes is included in the "Summary of Major Changes" table. A draft will be provided to the Mayor's Office by
- ☐ **Other Requests:** Submitted requests for the following items (through separate forms), if applicable: NA
 - ☐ COIT
 - ☐ Capital

For Chief Financial Officer/Budget Manager:

I have reviewed the attached budget submission and affirm that all applicable forms checked off above are either included in this submission or have been submitted through the proper online forums.

Full Name: Benjamin M. Clokey

Signature: 

BUDGET FORM 1A: Summary of Major Changes FY 2021-22 and FY 2022-23			
Mayor's Office of Housing and Community Development			
Major Changes	Department Response to Major Changes	Equity Lens: Explain what populations are benefited by these changes and how they are benefited. How will the department know those were successful?	Equity Lens: Explain what populations are negatively impacted by these changes and how they are impacted. Describe what strategies your Department recommends to mitigate any potential adverse impacts.
1. SUMMARY. What major changes is the department proposing? Clearly describe each change, including the fiscal impact of the proposal, and how the department proposes to fund each significant change (i.e. reprioritization of existing funds, grants, or other new revenues). Include detail related to position changes in Position section below.	See items 2, 3, and 4 below.	see below	see below
2. TARGET. How did the department meet its target? What are the high-level programmatic, operational, or staffing impacts of this proposed reduction?	<p>The majority of MOHCD's budget is not eligible for contributing to budget reduction target because funds are legally obligated to be spent on activities related to affordable housing. Only unrestricted General Fund dollars may be used for budget reduction target.</p> <p>To meet target, MOHCD proposes to reduce General Fund grants to CBOs managed by the Community Development division by approximately 10% from FY21-22 Base budget. The Community Development team is in the midst of an RFP process and specifics of how the reduction will be implemented will be decided as part of that RFP process.</p>	The Consolidated Plan serves as the framing for the investment of the Community Development division. The plan identifies five classifications of vulnerabilities and sub populations who are impacted by one or multiple of these vulnerabilities. When the Community Development division re-procures its grant portfolio for FY 2021-2022, it will largely prioritize solutions and investments in the specific areas identified in the Economic Recovery Task Force report released last October. These include our ongoing anti-displacement and eviction prevention strategies, protecting the rights of vulnerable residents, particularly immigrants, and pursuing economic justice for Black, Brown, Indigenous and low-income households. As it relates to the procurement, success will be measured by the preservation of grant dollars to nonprofit organizations with demonstrated impact in these areas.	In prioritizing the aforementioned solutions and investments, we acknowledge that the budget reduction may have some impact on community development programs. We will likely de-prioritize our investments in non-direct service work, such as neighborhood convening and collaboration activities. We will also de-prioritize direct service work that is not clearly feasible or impactful when delivered in compliance with COVID-19 safety protocols, as well as programming that does not have a demonstrated track record of improving outcomes for Black, Brown, Indigenous and low-income households. We believe that being targeted in advancing recommendations identified in the Economic Recovery Task Force report around supporting vulnerable populations will mitigate adverse impacts to these populations.
3. EXPENDITURE CHANGES. What major expenditure changes is the department proposing? Please provide information especially for any grant changes, major contract changes, personnel changes, or other changes that affect core services and functions. What is the overall General Fund impact? Highlight any changes related to major changes/initiatives as noted in the Summary section.	<p>From the base budget, major changes in BY include:</p> <ul style="list-style-type: none"> - Elimination of \$20M in one-time affordable housing loan repayments (related to revenue reduction below) - Decrease of \$3.7M grants to non-profits (to meet target) - Increase of \$5.9M LOSP subsidies due to new buildings entering the program (increase compared to CY rather than base) - New \$1.2M operating subsidy for Midtown Apartments <p>From the base budget, major changes in BY+1 include:</p> <ul style="list-style-type: none"> - Continuation of the above BY changes, with an additional \$4.5M dedicated to LOSP subsidies <p>The base budget includes continuation of rental subsidies & assistance previously funded by one-time FY19-20 ERAF (\$2.8M in BY) and an increase in the Housing Trust Fund of \$2.8M in BY and BY+1 per the Charter.</p>	<p>Any reduction in funding available for affordable housing development negatively impacts all who need affordable housing in San Francisco. Our budget proposal includes additional funding to support permanent housing for the formerly homeless through the LOSP program.</p> <p>LOSP subsidies help provide permanent supportive housing for formerly homeless households by subsidizing the operating costs of these units so that tenants pay only 30% of their income in rent. In San Francisco, the race and ethnicity of people experiencing homelessness reflect systemic racial inequities in the broader society. As detailed in the HSH Strategic Framework from 2017, people of color, particularly African Americans, are disproportionately represented among San Francisco's homeless population. In 2017, African Americans made up 34% of the homelessness population but only 6% of the general population. Sixty five percent of people who were homeless were African American, Native American, Asian or multiracial. Twenty two percent of people experiencing homelessness were Hispanic / Latino. The latest San Francisco Point-in-Time Unsheltered Count in 2019 revealed an even higher proportion of survey respondents who identified as Black or African American and growing disparities. In that count, 37% of homeless households identified as African American compared to 6% of the general population of San Francisco. Due to the COVID-19 pandemic, San Francisco requested an exception to not participate in the Point-in-Time Count for 2021, which was approved by HUD. When it is safe to do so, the next Point-in-Time count will be critical to help measure the impact of the pandemic on the number of people experiencing homelessness. MOHCD is also gathering data on the demographics of tenants in permanent supportive housing units supported by LOSP, who are referred through the City's Coordinated Entry System, as well as data on how long different groups remain stably housed.</p>	Regarding decrease in grants to CBOs, see above answer to Target item.
4. REVENUE. What revenue changes did the department submit from the base budget? Please differentiate between General Fund and non-General Fund. (This should match an Audit Trail, as shown in form 2A Revenue Report).	<p>Removal of one-time housing loan repayment results in \$20M reduction in HTF revenue.</p> <p>Minor changes include:</p> <ul style="list-style-type: none"> - adjustment of revenue from OCII to match anticipated cost of providing agreed-upon services; - additional project proceeds from most recent sale of 2016 Affordable Housing GO Bond (PASS); - increased volume of real estate transactions, resulting in higher fee revenue; 	NA	NA

**BUDGET FORM 1A: Summary of Major Changes
FY 2021-22 and FY 2022-23**

Mayor's Office of Housing and Community Development

Major Changes	Department Response to Major Changes	Equity Lens: Explain what populations are benefited by these changes and how they are benefited. How will the department know those were successful?	Equity Lens: Explain what populations are negatively impacted by these changes and how they are impacted. Describe what strategies your Department recommends to mitigate any potential adverse impacts.
<p>5. LEGISLATION. Is the department seeking to submit any legislation with the budget? Does the department's budget assume any revenues/expenditures that require a legislative change?</p> <p>If so, please submit drafts of legislation along with the budget submission. Or provide a summary of desired legislation and an expected date of submission, if still in progress.</p>	<p>No legislation available at this time. We are in discussions with City Attorney and Mayor's Office about legislation to potentially create a new Fund, which will be submitted by April 1 if moving forward.</p>	<p>NA</p>	<p>NA</p>
<p>6. PROP J. Identify existing Prop J Analyses that will continue, and if the department's budget proposes any NEW contracting out of work previously done by City workers.</p>	<p>Existing as-needed security services will continue. No new Prop J.</p>		
<p>7. TRANSFER OF FUNCTION. Is the department requesting any Transfer of Functions of positions between departments? If so, please explain.</p>	<p>NA</p>		
<p>8. INTERIM EXCEPTIONS. Is the department requesting any interim exceptions (new positions that are 1.0 FTE rather than 0.7)? If so, for what reason are is the request being made?</p>	<p>NA</p>		
<p>9. FELLOWSHIP PROGRAMS. Did the department apply to any citywide fellowship programs, including San Francisco Fellows, the Fish Fellowship, or the 1249 HR Analyst Trainee Program?</p>	<p>Not at this time.</p>	<p>NA</p>	<p>NA</p>
<p>10. BUDGET EQUITY. How will your department support advancing racial equity through its services to the community and within your organization, including the goals and actions identified in the Racial Equity Action Plan?</p>	<p>MOHCD will continue to advance to its racial equity priorities, both in the community and within our organization. In the next fiscal year, we will continue our commitment to increasing responsiveness to Black and Brown residents. We have included building the cultural competency of CBO partners as part of our overall capacity building programs. This includes using data to inform our procurement and investment decisions, prioritizing capacity building for Black and Brown-led community partners, and tying impact and performance measurement directly to improved outcomes for Black, Brown, Indigenous and low-income residents.</p> <p>Within the Phase 1 Racial Equity Action Plan, MOHCD identified the need for consistency and alignment between job classifications across the department's four divisions. As part of this budget, we have submitted several position substitution requests in an effort to advance parity across the department.</p>		

BUDGET FORM 1B: Target Proposal
FY 2021-22 and FY 2022-23

*Only applicable for departments with General Fund Targets

Please run Oracle Business Intelligence Reports 15.40.001 & 15.40.002, aka "Target Reports" and include with budget submission to reflect Efficiency/Reduction Target proposal is loaded in the budget system.

GFS Target	Basic	Positions	<u>FTE Cost Report</u>	Balancing	Mayor's Budget Book	Annual Appropriation	Labor Negotiation	F
-------------------	-------	-----------	------------------------	-----------	---------------------	----------------------	-------------------	---

* Select a Report

- ☐ 15.40.001 GFS Target & Non GFS Balance - Dept Detail
- ☐ 15.40.002 GFS Target & Non-GFS Balance - Dept Summary

See following two worksheets/pages.

Select a Report
15.40.001 GFS Target &
Non GFS Balance - Dept
Detail
CY

Budget Year
2022

2021

Snapshot
Current

Phase CY

Department
MYR

2020-2021

Phase BY

2021-2022

Phase BY+1

2022-2023

BY+1

2023

Department: MYR Mayor (General Fund Supported)

		BY General Fund Supported			BY+1 General Fund Supported		
Account Lvl 2 Code	Category	BY Base	BY DEPT + MYR Changes	BY MYR Proposed Amt	BY+1 Base	BY+1 DEPT + MYR Changes	BY+1 MYR Proposed Amt
ELIMINATION	Transfer Adjustment - Uses	0	0	0	0	0	0
	Transfer Adjustment-Source	(58,454)	0	(58,454)	(58,454)	0	(58,454)
		(58,454)	0	(58,454)	(58,454)	0	(58,454)
EXPENDITURE	Aid Assistance	3,800,000	(1,000,000)	2,800,000	0	2,000,000	2,000,000
	Capital Outlay	1,195,152	0	1,195,152	0	0	0
	City Grant Program	58,362,819	(4,265,833)	54,096,986	56,462,819	229,773	56,692,592
	Debt Service	1,644,164	0	1,644,164	7,785,239	0	7,785,239
	Mandatory Fringe Benefits	2,808,424	0	2,808,424	2,823,598	0	2,823,598
	Materials & Supplies	30,000	0	30,000	30,000	0	30,000
	Non-Personnel Services	1,101,467	0	1,101,467	1,101,467	0	1,101,467
	Other Support/Care of Persons	0	0	0	0	0	0
	Overhead and Allocations	1,012,511	(7,616)	1,004,895	1,012,511	(22,860)	989,651
	Programmatic Projects	1,458,089	1,200,000	2,658,089	1,458,089	1,200,000	2,658,089
	Salaries	7,654,188	0	7,654,188	7,927,011	0	7,927,011
	Services Of Other Depts	2,158,259	(92,168)	2,066,091	2,158,259	(92,168)	2,066,091
	Transfers Out	0	0	0	0	0	0
		81,225,073	(4,165,617)	77,059,456	80,758,993	3,314,745	84,073,738
REVENUE	Expenditure Recovery	22,019,599	(313,671)	21,705,928	22,019,599	4,181,935	26,201,534
	Intergovernmental: Other	1,456,273	(311,180)	1,145,093	1,456,273	(311,180)	1,145,093
	IntraFund Transfers In	58,454	0	58,454	58,454	0	58,454
	Other Revenues	0	0	0	0	0	0
		23,534,326	(624,851)	22,909,475	23,534,326	3,870,755	27,405,081

Error generating document:

General Fund Support - BY Target vs Mayor Proposed

Department	Baseline Target	BY MYR	Amt Over
Reduction Target		Proposed GFS	(Under) Target
(4,190,874)	95,899,873	96,549,981	650,108

General Fund Support - BY+ 1 Target vs Mayor Proposed

BY+1 Department	BY+1 Baseline Target	BY+1 MYR	BY+1 Amt
Reduction Target		Proposed GFS	Over (Under) Target
(4,190,874)	98,233,793	101,868,657	3,634,864

Department: MYR Mayor (Non GFS Balance)

		BY General Fund Supported			BY+1 General Fund Supported		
Account Lvl 2 Code	Category	BY Base	BY DEPT + MYR Changes	BY MYR Proposed Amt	BY+1 Base	BY+1 DEPT + MYR Changes	BY+1 MYR Proposed Amt
ELIMINATION	Transfer Adjustment - Uses	(2,250,000)	0	(2,250,000)	(2,250,000)	0	(2,250,000)
	Transfer Adjustment-Source	0	0	0	0	0	0
		(2,250,000)	0	(2,250,000)	(2,250,000)	0	(2,250,000)
EXPENDITURE	Aid Assistance	0	0	0	0	0	0
	City Grant Program	7,668,184	215,045	7,883,229	7,668,184	436,541	8,104,725
	Debt Service	1,712,400	120,416	1,832,816	1,712,400	60,208	1,772,608
	Mandatory Fringe Benefits	662,119	0	662,119	667,774	0	667,774
	Non-Personnel Services	2,031,709	(498,582)	1,533,127	2,031,709	(529,653)	1,502,056
	Other Support/Care of Persons	52,902,725	(20,432,186)	32,470,539	52,902,725	(18,207,450)	34,695,275
	Overhead and Allocations	3,536,142	428,400	3,964,542	3,536,142	399,951	3,936,093
	Programmatic Projects	2,823,000	(306,450)	2,516,550	2,823,000	267,000	3,090,000
	Salaries	1,376,775	0	1,376,775	1,443,411	0	1,443,411
	Services Of Other Depts	2,036,639	339,833	2,376,472	2,036,639	389,061	2,425,700
	Transfers Out	2,250,000	0	2,250,000	2,250,000	0	2,250,000
	Unappropriated Rev Retained	0	0	0	0	0	0
		76,999,693	(20,133,524)	56,866,169	77,071,984	(17,184,342)	59,887,642
GFSUP	GFSUP GENERAL FUND SUPPORT	42,400,000	0	42,400,000	45,200,000	0	45,200,000
		42,400,000	0	42,400,000	45,200,000	0	45,200,000
REVENUE	Interest & Investment Income	0	0	0	0	0	0
	Intergovernmental: Other	1,712,400	120,416	1,832,816	1,712,400	60,208	1,772,608
	Other Financing Sources	0	291,768	291,768	0	0	0
	Other Local Taxes	1,624,000	0	1,624,000	2,940,000	0	2,940,000
	Other Revenues	21,297,517	(19,852,483)	1,445,034	21,297,517	(19,852,483)	1,445,034
	Rents & Concessions	5,030,000	0	5,030,000	5,030,000	0	5,030,000
	Transfers In	0	0	0	0	0	0
	Unappropriated Fund Balance	3,813,514	429,036	4,242,550	0	3,500,000	3,500,000
		33,477,431	(19,011,263)	14,466,168	30,979,917	(16,292,275)	14,687,642

Non-General Fund Support - Revenue Balance

Revenue Total :
14,466,168

Expenditure Total :
56,866,169

Revenue Surplus(Deficit)
: (42,400,001)

Non-General Fund Support - BY +1 Revenue Balance

Revenue Total :
14,687,642

Expenditure Total :
59,887,642

Revenue Surplus(Deficit)
: (45,200,000)

Department: MYR Mayor (General Fund Supported)

		BY General Fund Supported			BY+1 General Fund Supported		
Account Lvl 2 Code	Category	BY Base	BY DEPT + MYR Changes	BY MYR Proposed Amt	BY+1 Base	BY+1 DEPT + MYR Changes	BY+1 MYR Proposed Amt
ELIMINATION	Transfer Adjustment - Uses	0	0	0	0	0	0
	Transfer Adjustment-Source	(58,454)	0	(58,454)	(58,454)	0	(58,454)
		(58,454)	0	(58,454)	(58,454)	0	(58,454)
EXPENDITURE	Aid Assistance	3,800,000	(1,000,000)	2,800,000	0	2,000,000	2,000,000
	Capital Outlay	1,195,152	0	1,195,152	0	0	0
	City Grant Program	58,362,819	(4,265,833)	54,096,986	56,462,819	229,773	56,692,592
	Debt Service	1,644,164	0	1,644,164	7,785,239	0	7,785,239
	Mandatory Fringe Benefits	2,808,424	0	2,808,424	2,823,598	0	2,823,598
	Materials & Supplies	30,000	0	30,000	30,000	0	30,000
	Non-Personnel Services	1,101,467	0	1,101,467	1,101,467	0	1,101,467
	Other Support/Care of Persons	0	0	0	0	0	0
	Overhead and Allocations	1,012,511	(7,616)	1,004,895	1,012,511	(22,860)	989,651
	Programmatic Projects	1,458,089	1,200,000	2,658,089	1,458,089	1,200,000	2,658,089
	Salaries	7,654,188	0	7,654,188	7,927,011	0	7,927,011
	Services Of Other Depts	2,158,259	(92,168)	2,066,091	2,158,259	(92,168)	2,066,091
	Transfers Out	0	0	0	0	0	0
		81,225,073	(4,165,617)	77,059,456	80,758,993	3,314,745	84,073,738
REVENUE	Expenditure Recovery	22,019,599	(313,671)	21,705,928	22,019,599	4,181,935	26,201,534
	Intergovernmental: Other	1,456,273	(311,180)	1,145,093	1,456,273	(311,180)	1,145,093
	IntraFund Transfers In	58,454	0	58,454	58,454	0	58,454
	Other Revenues	0	0	0	0	0	0
		23,534,326	(624,851)	22,909,475	23,534,326	3,870,755	27,405,081

Error generating document:

General Fund Support - BY Target vs Mayor Proposed

Department	Baseline Target	BY MYR	Amt Over
Reduction Target		Proposed GFS	(Under) Target
(4,190,874)	95,899,873	96,549,981	650,108

Non-General Fund Support - Revenue Balance

Revenue Total :
14,466,168

Expenditure Total :
56,866,169

Revenue Surplus(Deficit)
: (42,400,001)

15.40.002 Target & Non
GFS Balance - Dept
Summary

Time run: 2/17/2021 3:44:13 PM

General Fund Support - BY+ 1 Target vs Mayor Proposed

BY+1 Department	BY+1 Baseline Target	BY+1 MYR	BY+1 Amt
Reduction Target		Proposed GFS	Over (Under) Target
(4,190,874)	98,233,793	101,868,657	3,634,864

Non-General Fund
Support - BY +1 Revenue
Balance

Revenue Total :
14,687,642

Expenditure Total :
59,887,642

Revenue Surplus(Deficit)
: (45,200,000)

Department		BY Non General Fund Supported			BY+1 Non General Fund Supported		
		Revenue Total	Expenditure Total	Revenue Surplus(Deficit)	Revenue Total	Expenditure Total	Revenue Surplus (Deficit)
MYR	MYR Mayor	33,477,431	76,999,693	(43,522,262)	30,979,917	77,071,984	(46,092,067)

BUDGET FORM 1C: Department Budget Summary
FY 2021-22 and FY 2022-23

Please run Oracle Business Intelligence Report 15.50.012 Department Total Budget Historical Comparison and include with budget submission.

MYR Mayor

Authorized Positions	2020-2021 Original Budget	2021-2022 Proposed Budget	Change From 2020-2021	2022-2023 Proposed Budget	Change From 2021-2022
Total Authorized	180.86	170.46	(10.40)	168.89	(1.57)
Non-Operating Positions (cap/other)	(104.80)	(97.30)	7.50	(96.30)	1.00
Net Operating Positions	76.06	73.16	(2.90)	72.59	(0.57)

Sources

Other Local Taxes	2,430,000	1,624,000	(806,000)	2,940,000	1,316,000
Interest & Investment Income	104,816		(104,816)		
Rents & Concessions	5,030,000	5,030,000		5,030,000	
Intergovernmental: Other	3,168,673	2,977,909	(190,764)	2,917,701	(60,208)
Other Revenues	78,347,517	1,445,034	(76,902,483)	1,445,034	
Other Financing Sources		291,768	291,768		(291,768)
Expenditure Recovery	14,864,254	21,705,928	6,841,674	26,201,534	4,495,606
Transfers In	200,000		(200,000)		
IntraFund Transfers In		58,454	58,454	58,454	
Unappropriated Fund Balance	3,747,412	4,242,550	495,138	3,500,000	(742,550)
Transfer Adjustment-Source	(200,000)		200,000		
General Fund Support	98,614,484	96,549,981	(2,064,503)	101,868,657	5,318,676
Sources Total	206,307,156	133,925,624	(72,381,532)	143,961,380	10,035,756

Uses - Operating Expenditures

Salaries	9,002,118	9,030,963	28,845	9,370,422	339,459
Mandatory Fringe Benefits	3,481,888	3,470,543	(11,345)	3,491,372	20,829
Non-Personnel Services	2,969,930	2,634,594	(335,336)	2,603,523	(31,071)
City Grant Program	63,314,520	61,980,215	(1,334,305)	64,797,317	2,817,102
Capital Outlay	1,195,152	1,195,152			(1,195,152)
Aid Assistance		2,800,000	2,800,000	2,000,000	(800,000)
Debt Service	3,282,895	3,476,980	194,085	9,557,847	6,080,867
Materials & Supplies	30,000	30,000		30,000	
Other Support/Care of Persons	108,165,977	32,470,539	(75,695,438)	34,695,275	2,224,736
Overhead and Allocations	4,425,105	4,969,437	544,332	4,925,744	(43,693)
Programmatic Projects	4,038,089	5,174,639	1,136,550	5,748,089	573,450
Services Of Other Depts	4,251,613	4,442,563	190,950	4,491,791	49,228
Transfers Out	2,450,000	2,250,000	(200,000)	2,250,000	
Unappropriated Rev Retained	(100,131)		100,131		
Transfer Adjustment - Uses	(200,000)		200,000		
Uses Total	206,307,156	133,925,625	(72,381,531)	143,961,380	10,035,755

Uses - Division Description

MYR Housing & Community Dev	197,016,642	124,766,886	(72,249,756)	134,557,215	9,790,329
MYR Office Of The Mayor	9,290,514	9,158,739	(131,775)	9,404,165	245,426
Uses by Division Total	206,307,156	133,925,625	(72,381,531)	143,961,380	10,035,755

BUDGET FORM 1D: IDS Detail FY 2021-22 and FY 2022-23					
Work Order Changes - If any departmental Inter-Departmental Service (IDS) changes are proposed within the mandatory reductions described in Form 1A, please highlight below					
Proposed IDS Changes (486XXX) *If recovery changes will impact GF requesting department budgets, please specify that impact in columns B-C	FY 21-22 GF Savings (Please specify GF impact)	FY 22-23 GF Savings (Please specify GF impact)	Partner Department Code	Confirm here that partner department is in agreement:	Please briefly describe justification for the change and the impact on your department
EXP REC Fr HomelessnessSvc'sAAO	(1,314,506)	3,181,100	486195	Confirmed	Adjustment to LOSP workorder from HSH to reflect anticipated need. From Base budgets, reduction of \$1.3M in GF costs in FY 21-22 and increase of \$3.1M in GF costs in FY 22-23
Exp Rec Fr Child;Youth&Fam AAO	-	-	486190	Confirmed	Adjustment to workorder from DCYF to correct error in prior year's budget. Recovery funding grants to CBOs increasing from base amount of \$145,019 to \$758,965. Funded by by Children's Fund. Additional \$386,889 for services equity across the RAD portfolio. Funded by Children's Baseline.
Proposed IDS Changes (581XXX)	FY 21-22 GF Savings (Please specify GF impact)	FY 22-23 GF Savings (Please specify GF impact)	Partner Department Code	Confirm here that partner department is in agreement:	Please briefly describe justification for the change and the impact on your department
GF-Arts Commission	-	-	581050	Confirmed	Workorder reduced from \$92,168 to \$0. Rather than providing a General Fund workorder to Arts Commission to make a grant to a CBO, MOHCD will retain those funds and deploy to CBO(s) directly.
GF-ADM-Digital Services	-	-	581161	Confirmed	Workorder reduced from \$1,351,221 to \$1,261,906 to match actual staffing of the DAHLIA Housing Portal team. Self-Supporting fund source on MOHCD's side.
GF-City Attorney-Legal Service	-	-	581270	Confirmed	Workorder increased from \$500,000 to \$800,000 to match actual staffing of the Inclusionary Housing program, including monitoring and enforcement. Self-Supporting fund source on MOHCD's side.
OCA-Labor Standard Enforcement	-	-	581780	Confirmed	Workorder increased from \$185,418 to \$214,566 to match actual staff costs and materials/supplies costs for labor standards enforcement of MOHCD-funded capital projects. Self-Supporting fund source on MOHCD's side.
GF-Con-Fast Team	-	-	581180	Confirmed	Workorder increased from \$75,000 in CY (one-time) to \$100,000 (ongoing) to reflect additional need for accounting support from Controller's Office due to staff vacancies. Self-Supporting fund souce of MOHCD's side.

DEPARTMENT: Mayor's Office of Housing and Community Development
Please identify proposed revenue changes from the FY 2021-22 and FY 2022-23 Base Budget at the account level.

Select the following criteria before running the report:

GFS Type: Do not select a value.

Filter report on "AAO Title" field to only display "Regular Revenues".

For any proposed changes, provide an explanation in the "Revenue Description & Explanation of Change" column.

Please contact your Mayor's Office or Controller's Office Analyst if you need assistance running this report.

All submissions must be formatted appropriately so that printed copies are easily readable for the public.

[illegible]

Budget Form 2B: Schedule of Licenses, Permits, Fines & Service Charges

DEPARTMENT: MYR

Inflation Factor for FY 2021-22 Fee Auto Increase as per Code Section **	1.72%
Inflation Factor for FY 2022-23 Fee Auto Increase as per Code Section **	3.26%

CPI will be updated in January 2021. Call Controller's Budget Office to confirm CPI before submitting.

NOTE: MOHCD is recommending that items 1 through 5 below not be increased by the inflation factor for BY or BY+1. We believe that the current fee levels support 100% cost recovery without indexing.

TABLE 1 - MODIFIED AND NEW FEES

Item	Fee Status M/N	Description	Code Authorization	Auto CPI Adjust Yes/No	Account Code	Account Title	Fund Code	Fund Title	Authority Code	Authority Title	Department Code	Department Title	Project Code	Project Title	Activity Code	Activity Title	Unit Basis (e.g., per sq. ft.)	FY 2020-21 Fee	FY 2020-21 Units (Est.)	FY 2020-21 Revenue Proposed	FY 2020-21 Cost Recovery (Est.)		FY 2021-22 Fee **	FY 2021-22 Units (Est.)	FY 2021-22 Revenue Proposed	FY 2021-22 Cost Recovery (Est.)		FY 2022-23 Fee **	FY 2022-23 Units (Est.)	FY 2022-23 Revenue Proposed	FY 2022-23 Cost Recovery (Est.)		Fiscal Year of Last Increase	Fee Prior to Last Increase
1		None																\$ -		\$ -			\$ -		\$ -		\$ -		\$ -					\$ -

TABLE 2 - CONTINUING FEES

Item	Fee Status	Description	Code Authorization	Auto CPI Adjust Yes/No	Account Code	Account Title	Fund Code	Fund Title	Authority Code	Authority Title	Department Code	Department Title	Project Code	Project Title	Activity Code	Activity Title	Unit Basis (e.g., per sq. ft.)	FY 2020-21 Fee	FY 2020-21 Units (Est.)	FY 2020-21 Revenue Proposed	FY 2020-21 Cost Recovery (Est.)		FY 2021-22 Fee **	FY 2021-22 Units (Est.)	FY 2021-22 Revenue Proposed	FY 2021-22 Cost Recovery (Est.)		FY 2022-23 Fee **	FY 2022-23 Units (Est.)	FY 2022-23 Revenue Proposed	FY 2022-23 Cost Recovery (Est.)		Fiscal Year of Last Increase	Fee Prior to Last Increase	
1	C	Mortgage Credit Certificate (MCC) Fee	Admin Code Ch. 8 Sec 8.43	No	479999	Other Non-Operating Revenue	10790	SR Housing Program Fees	17194	MY Moh Loan Administration Fee	232065	MOHCD	10023911	Moh Loan Administration Fees	0006	SF Pool	per transaction	\$ 801.00						\$ 801.00					\$ 801.00					FY20-21	\$ 776.00
2	C	Fee for Refinance of Mortgage Credit Certificate	Admin Code Ch. 8 Sec 8.43	No	479999	Other Non-Operating Revenue	10790	SR Housing Program Fees	17194	MY Moh Loan Administration Fee	232065	MOHCD	10023911	Moh Loan Administration Fees	0006	SF Pool	per transaction	\$ 801.00						\$ 801.00					\$ 801.00					FY20-21	\$ 776.00
3	C	Down payment Assistance Loan Program Fee	Admin Code Ch. 8 Sec 8.43	No	479999	Other Non-Operating Revenue	10790	SR Housing Program Fees	17194	MY Moh Loan Administration Fee	232065	MOHCD	10023911	Moh Loan Administration Fees	0006	SF Pool	per transaction	\$ 668.00						\$ 668.00					\$ 668.00					FY20-21	\$ 646.00
4	C	First-Time Homebuyer Program Administrative Fee	Admin Code Ch. 8 Sec 8.43	No	479999	Other Non-Operating Revenue	10790	SR Housing Program Fees	17194	MY Moh Loan Administration Fee	232065	MOHCD	10023911	Moh Loan Administration Fees	0006	SF Pool	per transaction	\$ 668.00						\$ 668.00					\$ 668.00					FY20-21	\$ 646.00
5	C	Loan Subordination Fee (Single-Family Borrowers)	Admin Code Ch. 8 Sec 8.43	No	479999	Other Non-Operating Revenue	10790	SR Housing Program Fees	17194	MY Moh Loan Administration Fee	232065	MOHCD	10023911	Moh Loan Administration Fees	0006	SF Pool	per transaction	\$ 668.00						\$ 668.00					\$ 668.00					FY20-21	\$ 646.00
6	C	Lender Participation Fee	Admin Code Ch. 8 Sec 8.43	Yes	479999	Other Non-Operating Revenue	10790	SR Housing Program Fees	17194	MY Moh Loan Administration Fee	232065	MOHCD	10023911	Moh Loan Administration Fees	0006	SF Pool	per transaction	\$ 1,001.00						\$ 1,019.00					\$ 1,052.00					FY20-21	\$ 969.00
7	C	Lender Participation Renewal Fee	Admin Code Ch. 8 Sec 8.43	Yes	479999	Other Non-Operating Revenue	10790	SR Housing Program Fees	17194	MY Moh Loan Administration Fee	232065	MOHCD	10023911	Moh Loan Administration Fees	0006	SF Pool	per transaction	\$ 401.00						\$ 408.00					\$ 422.00					FY20-21	\$ 388.00
8	C	Student Housing Monitoring Fee	Planning Code Section 415.3(e)(5)	Yes	479999	Other Non-Operating Revenue	10790	SR Housing Program Fees	17194	MY Moh Loan Administration Fee	232065	MOHCD	10023911	Moh Loan Administration Fees	0006	SF Pool	per transaction	\$ 880.00						\$ 895.00					\$ 924.00					FY20-21	\$ 852.00
		HBMR / SF Pool - Subtotal																	145	\$ 102,517.00	100%			290	\$ 205,034.00	100%			290	\$ 205,034.00	100%				
9	C	Proposal Review Fee	Admin Code Ch. 8 Sec 8.43	Yes	479945	Loan Rev-Fees	10790	SR Housing Program Fees	17194	MY Moh Loan Administration Fee	232065	MOHCD	10023911	Moh Loan Administration Fees	0004	MF Pool	per transaction	\$ 2,594.00	17	\$ 45,000.00	100%			34	\$ 90,000.00	100%			33	\$ 90,000.00	100%			FY20-21	\$ 2,511.00

Fee Status: C Continuing
M Modified
N New
D Discontinued

Note:

** If Auto CPI adjustment = Yes, FY 2021-22 and FY 2022-23 Fee will be automatically generated based on the inflation factor determined by the Controller.
If Auto CPI adjustment = No, FY 2021-22 and FY 2022-23 Fee will remain the same as previous year or entered by dept according to Code Authorization.

BUDGET FORM 3A: Expenditure Changes
DEPARTMENT: Mayor's Office of Housing and Community Development
Please identify proposed expenditure changes from the FY 20221-22 and FY 2022-23 Base Budget at the account level.

Note: To submit this information, run the **15.30.005 Snapshot Comparison (Audit Trail)** report from the budget system.
Select the following criteria before running the report:
Budget Year: **2022**
Before Snapshot: **Start of Dept**
After Snapshot: **Current**
GFS Type: Do not select a value.
Select dropdown option "Department Phase" after report has loaded.
Filter report on "AAO Title" field to only display "Gross Expenditures".
For any proposed changes, provide an explanation in the **"Explanation of Change"** for each Budget Year column.
Please contact your Mayor's Office or Controller's Office Analyst if you need assistance running this report.
All submissions must be formatted appropriately so that printed copies are easily readable for the public.

Budget System Report 15.30.005 filtered on Gross Expenditures																							Total BY Expenditure Variance: (23,250,141.00)			Total BY+1 Expenditure Variance: (14,136,597.00)			FORMULA FILL IN				
GFS Type	Dept	Dept Division	Division Description	Dept Section	Section Description	Dept ID	Dept ID Description	Fund ID	Fund Title	Project ID	Project Title	Activity ID	Activity Title	Autho rity ID	Authority Title	Account Lvl 5	Account Lvl 5 Name	Account ID	Account Title	TRIO ID	TRIO Title	AAO Categor y	AAO Title	Change Type Code	Change Type Title	Start Dept Amt	End Dept Amt	Var Dept Amt	Start BY+1 Dept Amt	End BY+1 Dept Amt	Var BY+1 Dept Amt	Change submitted?	Explanation of Change
GFS	MYR	232065	MYR Housing & Community Dev			232065	MYR Housing & Community Dev	10010	GF Annual Authority Ctrl	10023885	Board Enhancements	8	FY21 MOHCD Board Enhancements	17165	Board Enhancements	538010	5380CityGP	538010	Community Based Org Svcs		Unspecified	J01	Gross Expenditures	1	One-Time	\$1,900,000	\$0	(\$1,900,000)	\$0	\$0	\$0	YES	Budget moved to Project 10037237 to centralize Senior Operating Subsidies
GFS	MYR	232065	MYR Housing & Community Dev			232065	MYR Housing & Community Dev	10010	GF Annual Authority Ctrl	10023885	Board Enhancements	8	FY21 MOHCD Board Enhancements	17165	Board Enhancements	538010	5380CityGP	538010	Community Based Org Svcs		Unspecified	J01	Gross Expenditures	4	On-Going	\$3,675,000	\$0	(\$3,675,000)	\$3,675,000	\$0	(\$3,675,000)	YES	Budget moved to Project 10023915 for ease of administration
GFS	MYR	232065	MYR Housing & Community Dev			232065	MYR Housing & Community Dev	10010	GF Annual Authority Ctrl	10023915	MO CBO Grant Pool	1	GF Community Development	17198	MO CBO Grant Pool	538010	5380CityGP	538010	Community Based Org Svcs		Unspecified	J01	Gross Expenditures	4	On-Going	\$28,637,054	\$28,685,538	\$48,484	\$28,637,054	\$28,685,538	\$48,484	YES	Changes: +\$92,168 moved from Arts Commission workorder account by mutual agreement +\$3,675,000 moved from Project 10023885 for ease of administration -\$3,718,854 Target reduction
GFS	MYR	232065	MYR Housing & Community Dev			232065	MYR Housing & Community Dev	10010	GF Annual Authority Ctrl	10023915	MO CBO Grant Pool	1	GF Community Development	17198	MO CBO Grant Pool	581050	58100thDep	581050	GF-Arts Commision		Unspecified	J01	Gross Expenditures	4	On-Going	\$92,168	\$0	(\$92,168)	\$92,168	\$0	(\$92,168)	YES	Budget moved to Account 538010 by mutual agreement of departments
GFS	MYR	232065	MYR Housing & Community Dev			232065	MYR Housing & Community Dev	10010	GF Annual Authority Ctrl	10034621	735 Davis ELI Senior Subsidy	1	735 Davis ELI Senior Subsidy	20742	735 Davis ELI Senior Subsidy	538010	5380CityGP	538010	Community Based Org Svcs		Unspecified	J01	Gross Expenditures	4	On-Going	\$125,000	\$0	(\$125,000)	\$125,000	\$0	(\$125,000)	YES	Budget moved to Project 10037237 to centralize Senior Operating Subsidies
GFS	MYR	232065	MYR Housing & Community Dev			232065	MYR Housing & Community Dev	10010	GF Annual Authority Ctrl	10037383	Midtown Operating Subsidy	1	Midtown Operating Subsidy	21672	Midtown Operating Subsidy	506070	5060ProgPr	506070	Programmatic Projects-Budget		Unspecified	J01	Gross Expenditures	4	On-Going	\$0	\$1,200,000	\$1,200,000	\$0	\$1,200,000	\$1,200,000	YES	Ordinance 213-20 adopted rent increase limitations at Midtown Park Apartments, a residential development owned by the City. This ordinance reduces rent revenues and exacerbates an existing operating deficit at the property. These funds will support the projected operating deficit at Midtown.
GFS	MYR	232065	MYR Housing & Community Dev			232065	MYR Housing & Community Dev	10020	GF Continuing Authority Ctrl	10036684	GF Rent Subsidies	1	Trans rental subsidies	21520	GF Rent Subsidies	536520	5360AidAst	536520	Rent Assist-Behalf Of Clients		Unspecified	J01	Gross Expenditures	1	One-Time	\$1,000,000	\$1,000,000	\$0	\$0	\$1,000,000	\$1,000,000	YES	In BY+1, continue trans rental subsidies to prevent displacement of residents currently supported by the subsidies
GFS	MYR	232065	MYR Housing & Community Dev			232065	MYR Housing & Community Dev	10020	GF Continuing Authority Ctrl	10036684	GF Rent Subsidies	2	Senior rental subsidies	21520	GF Rent Subsidies	536520	5360AidAst	536520	Rent Assist-Behalf Of Clients		Unspecified	J01	Gross Expenditures	1	One-Time	\$1,000,000	\$0	(\$1,000,000)	\$0	\$0	\$0	YES	Senior rental subsidies moved to HSA for administration.
GFS	MYR	232065	MYR Housing & Community Dev			232065	MYR Housing & Community Dev	10020	GF Continuing Authority Ctrl	10036684	GF Rent Subsidies	3	HIV+ rental subsidies	21520	GF Rent Subsidies	536520	5360AidAst	536520	Rent Assist-Behalf Of Clients		Unspecified	J01	Gross Expenditures	1	One-Time	\$1,000,000	\$1,000,000	\$0	\$0	\$1,000,000	\$1,000,000	YES	In BY+1, continue HIV+ rental subsidies to prevent displacement of residents currently supported by the subsidies
GFS	MYR	232065	MYR Housing & Community Dev			232065	MYR Housing & Community Dev	10020	GF Continuing Authority Ctrl	10037237	HS AG SnrOprSubsidy&Voucher	1	Senior Operating Subsidies	21636	SnrOprSubsidy&Voucher	538010	5380CityGP	538010	Community Based Org Svcs		Unspecified	J01	Gross Expenditures	4	On-Going	\$0	\$2,025,000	\$2,025,000	\$0	\$125,000	\$125,000	YES	Budget moved from Projects 10023885 and 10034621 to centralize Senior Operating Subsidies
GFS	MYR	232065	MYR Housing & Community Dev			232065	MYR Housing & Community Dev	10060	GF Work Order	10001735	MO-LOSP Work Order	1	LOSP Work Order	10002	Interdepartmental-Overhead	538010	5380CityGP	538010	Community Based Org Svcs		Unspecified	J01	Gross Expenditures	4	On-Going	\$19,612,815	\$18,298,309	(\$1,314,506)	\$19,612,815	\$22,793,915	\$3,181,100	YES	Adjustments to LOSP workorder with HSH to reflect anticipated expenses, including additional units in both BY and BY+1
GFS	MYR	232065	MYR Housing & Community Dev			232065	MYR Housing & Community Dev	10060	GF Work Order	10001886	MO-MOHCD Work order	1	MOHCD Work Order	10002	Interdepartmental-Overhead	538010	5380CityGP	538010	Community Based Org Svcs		Unspecified	J01	Gross Expenditures	4	On-Going	\$590,665	\$1,265,854	\$675,189	\$590,665	\$1,265,854	\$675,189	YES	Correction of workorder balancing error introduced in CY budget and new \$386,889 for services equity across the RAD portfolio. Related to DCYF workorder.
GFS	MYR	232065	MYR Housing & Community Dev			232065	MYR Housing & Community Dev	10060	GF Work Order	10023920	Moh Property Tax Housing Admin	3	Pool	10002	Interdepartmental-Overhead	520000	52000HAllo	520000	Overhead-Budget		Unspecified	J01	Gross Expenditures	4	On-Going	\$707,964	\$700,348	(\$7,616)	\$707,964	\$685,104	(\$22,860)	YES	Adjustment to workorder with OCIL to match actual anticipated cost of providing agreed-upon services.
Self Supporting	MYR	232065	MYR Housing & Community Dev			232065	MYR Housing & Community Dev	10568	SR 2016 HOUS REHAB GO2nd 2020C	10036729	2016 HOUS GOB AFFDEF 2nd 2020F	1	Proceeds Pool	21546	2016 HOUS GOB AFFDEF 2nd 20C	539200	53900thS&C	539200	Loans Issued By City		Unspecified	J01	Gross Expenditures	1	One-Time	\$0	\$16,047	\$16,047	\$0	\$0	\$0	YES	Appropriation of additional project proceeds from most recent sale of 2016 Affordable Housing GO Bond (PASS)
Self Supporting	MYR	232065	MYR Housing & Community Dev			232065	MYR Housing & Community Dev	10568	SR 2016 HOUS REHAB GO2nd 2020C	10036730	2016 HOUS GOB AFF ND 2nd 2020F	1	Proceeds Pool	21547	2016 HOUS GOB AFF ND 2nd 20C	539200	53900thS&C	539200	Loans Issued By City		Unspecified	J01	Gross Expenditures	1	One-Time	\$0	\$98,034	\$98,034	\$0	\$0	\$0	YES	Appropriation of additional project proceeds from most recent sale of 2016 Affordable Housing GO Bond (PASS)
Self Supporting	MYR	232065	MYR Housing & Community Dev			232065	MYR Housing & Community Dev	10568	SR 2016 HOUS REHAB GO2nd 2020C	10036731	2016 HOUS GOB MR 2nd 2020F	1	Proceeds Pool	21548	2016 HOUS GOB MR 2nd 20C	539200	53900thS&C	539200	Loans Issued By City		Unspecified	J01	Gross Expenditures	1	One-Time	\$0	\$177,687	\$177,687	\$0	\$0	\$0	YES	Appropriation of additional project proceeds from most recent sale of 2016 Affordable Housing GO Bond (PASS)
Self Supporting	MYR	232065	MYR Housing & Community Dev			232065	MYR Housing & Community Dev	10580	SR Citywide Affordable Housing	10023908	Inclusionary Housing Reg	13	772 Pacific Ave	17166	MY Affordable Housing Fund-moh	506070	5060ProgPr	506070	Programmatic Projects-Budget		Unspecified	J01	Gross Expenditures	1	One-Time	\$0	\$742,550	\$742,550	\$0	\$0	\$0	YES	Appropriation of rental revenue previously received from commercial tenant at 772 Pacific
Self Supporting	MYR	232065	MYR Housing & Community Dev			232065	MYR Housing & Community Dev	10580	SR Citywide Affordable Housing	10023908	Inclusionary Housing Reg	5000	Inclusionary Admin Costs	17166	MY Affordable Housing Fund-moh	535990	5210NPSvcs	535990	Other Current Expenses		Unspecified	J01	Gross Expenditures	4	On-Going	\$1,854,192	\$1,208,093	(\$646,099)	\$1,854,192	\$1,177,022	(\$677,170)	YES	Reduction to 1) fund workorder with City Attorney to match actual staffing of the Inclusionary Housing program, including monitoring and enforcement; and 2) reflect lower inclusionary housing fee collections.
Self Supporting	MYR	232065	MYR Housing & Community Dev			232065	MYR Housing & Community Dev	10580	SR Citywide Affordable Housing	10023908	Inclusionary Housing Reg	5000	Inclusionary Admin Costs	17166	MY Affordable Housing Fund-moh	581270	58100thDep	581270	GF-City Attorney-Legal Service		Unspecified	J01	Gross Expenditures	4	On-Going	\$500,000	\$800,000	\$300,000	\$500,000	\$800,000	\$300,000	YES	Increase workorder with City Attorney to match actual staffing of the Inclusionary Housing program, including monitoring and enforcement
Self Supporting	MYR	232065	MYR Housing & Community Dev			232065	MYR Housing & Community Dev	10790	SR Housing Program Fees	10023911	Moh Loan Administration Fees	3	MF Expend	17194	MY Moh Loan Administration Fee	527990	5210NPSvcs	527990	Other Professional Services		Unspecified	J01	Gross Expenditures	4	On-Going	\$45,000	\$90,000	\$45,000	\$45,000	\$90,000	\$45,000	YES	Changes in the financial market and real estate market have increased the volume of transactions MOHCD is processing, resulting in higher fee revenue.
Self Supporting	MYR	232065	MYR Housing & Community Dev			232065	MYR Housing & Community Dev	10790	SR Housing Program Fees	10023911	Moh Loan Administration Fees	5	SF Expend	17194	MY Moh Loan Administration Fee	527990	5210NPSvcs	527990	Other Professional Services		Unspecified	J01	Gross Expenditures	4	On-Going	\$102,517	\$205,034	\$102,517	\$102,517	\$205,034	\$102,517	YES	Changes in the financial market and real estate market have increased the volume of transactions MOHCD is processing, resulting in higher fee revenue.
Self Supporting	MYR	232065	MYR Housing & Community Dev			232065	MYR Housing & Community Dev	10795	SR Housing Trust Fund	10023900	MO Housing Trust Fund - Moh	6	Operating Budget	17182	MY Housing Trust Fund - Moh	520000	52000HAllo	520000	Overhead-Budget		Unspecified	J01	Gross Expenditures	4	On-Going	\$2,536,142	\$2,964,542	\$428,400	\$2,536,142	\$2,936,093	\$399,951	YES	Increase in HTF administration including support for off-budget City Attorney costs, DAHLIA housing portal, and related staff costs.

Please identify proposed expenditure changes from the FY 20221-22 and FY 2022-23 Base Budget at the account level.

[illegible][illegible]

Please identify proposed position changes from the FY 2021-22 and FY 2022-23 Base Budget at the account level (reflecting both salary and discretionary special class changes)

All submissions must be formatted appropriately so that printed copies are easily readable for the public.

Additionally, layoffs should be further detailed on form 3C.

Budget System Report 15.30.004 filtered on Gross Expenditures																		Total BY FTE Variance:			Total BY Amount Variance:			Total BY+1 FTE Variance:			6.00 total BY+1 Amount Variance:			FORMULA		FILL IN
GFS Type	Dept	Dept Division	Division Description	Dept Section	Section Description	Department ID	Department Description	Fund ID	Fund Title	Project ID	Project Title	Activity ID	Activity Title	Class	Status	Action	Ref No.	Start Dept FTE	End Dept FTE	Var Dept FTE	Start Dept Amt	End Dept Amt	Var Dept Amt	Start BY+1 Dept FTE	End BY+1 Dept FTE	Var BY+1 Dept FTE	Start BY+1 Dept Amt	End BY+1 Dept Amt	Var BY+1 Dept Amt	FTE Changes Submitted?	Amount Changes Submitted?	Explanation of FTE and/or Amount Change
GFS	MYR	232065	MYR Housing & Community Dev			232065	MYR Housing & Community Dev	10060	GF Work Order	10001886	MO-MOHCDC Work order	1	MOHCDC Work Order	9774_C	O	P	MOHCDC-P1	-	-	-	\$0	\$0	\$0	-	1.00	1.00	\$0	\$0	\$0	YES	NO	Limited duration to permanent 1: HBMR division; 9774; re-assigned below. Position originally supported by workorder from DBI, but workorder has ended and position is integral part of HBMR team
Self Support ing	MYR	232065	MYR Housing & Community Dev			232065	MYR Housing & Community Dev	10770	SR Neighborhood Dev-Grants	10021572	MY Community Development Grant	1	Community Development Grants	9774_C	O	P	MOHCDC-P2	-	-	-	\$0	\$0	\$0	-	2.00	2.00	\$0	\$0	\$0	YES	NO	Limited duration to permanent 2: Housing Division; 9774 x2. Positions were originally added to support RAD conversion; now dedicated to implementation of GO Bonds and Housing Trust Fund.
Self Support ing	MYR	232065	MYR Housing & Community Dev			232065	MYR Housing & Community Dev	10770	SR Neighborhood Dev-Grants	10021572	MY Community Development Grant	1	Community Development Grants	9775_C	O	P	MOHCDC-P3	-	-	-	\$0	\$0	\$0	-	3.00	3.00	\$0	\$0	\$0	YES	NO	Limited duration to permanent 3: Housing Division; 9775 x3. Positions were originally added to support RAD conversion; now dedicated to implementation of GO Bonds and Housing Trust Fund.
GFS	MYR	232065	MYR Housing & Community Dev			232065	MYR Housing & Community Dev	10060	GF Work Order	10001886	MO-MOHCDC Work order	1	MOHCDC Work Order	9774_C	O	R	MOHCDC-R1	-	(1.00)	(1.00)	\$0	\$0	\$0	-	(1.00)	(1.00)	\$0	\$0	\$0	YES	NO	Reassignment 1: from workorder to non-workorder fund source
Self Support ing	MYR	232065	MYR Housing & Community Dev			232065	MYR Housing & Community Dev	10770	SR Neighborhood Dev-Grants	10021572	MY Community Development Grant	1	Community Development Grants	9774_C	O	R	MOHCDC-R1	-	1.00	1.00	\$0	\$0	\$0	-	1.00	1.00	\$0	\$0	\$0	YES	NO	Reassignment 1: from workorder to non-workorder fund source
Self Support ing	MYR	232065	MYR Housing & Community Dev			232065	MYR Housing & Community Dev	10770	SR Neighborhood Dev-Grants	10021572	MY Community Development Grant	1	Community Development Grants	9774_C	O	S	MOHCDC-S1	-	(2.00)	(2.00)	\$0	\$0	\$0	-	(2.00)	(2.00)	\$0	\$0	\$0	YES	NO	Substitution 1: Data project manager position in Community Development division and construction manager position in Housing division; 9774 to 9775.
Self Support ing	MYR	232065	MYR Housing & Community Dev			232065	MYR Housing & Community Dev	10770	SR Neighborhood Dev-Grants	10021572	MY Community Development Grant	1	Community Development Grants	9775_C	O	S	MOHCDC-S1	-	2.00	2.00	\$0	\$0	\$0	-	2.00	2.00	\$0	\$0	\$0	YES	NO	Substitution 1: Data project manager position in Community Development division and construction manager position in Housing division; 9774 to 9775.
Self Support ing	MYR	232065	MYR Housing & Community Dev			232065	MYR Housing & Community Dev	10770	SR Neighborhood Dev-Grants	10021572	MY Community Development Grant	1	Community Development Grants	9770_C	O	S	MOHCDC-S2	-	(1.00)	(1.00)	\$0	\$0	\$0	-	(1.00)	(1.00)	\$0	\$0	\$0	YES	NO	Substitution 2: Homeownership lending coordinator in HBMR division; 9770 to 9772
Self Support ing	MYR	232065	MYR Housing & Community Dev			232065	MYR Housing & Community Dev	10770	SR Neighborhood Dev-Grants	10021572	MY Community Development Grant	1	Community Development Grants	9772_C	O	S	MOHCDC-S2	-	1.00	1.00	\$0	\$0	\$0	-	1.00	1.00	\$0	\$0	\$0	YES	NO	Substitution 2: Homeownership lending coordinator in HBMR division; 9770 to 9772
Self Support ing	MYR	232065	MYR Housing & Community Dev			232065	MYR Housing & Community Dev	10770	SR Neighborhood Dev-Grants	10021572	MY Community Development Grant	1	Community Development Grants	2905_C	O	S	MOHCDC-S3	-	(1.00)	(1.00)	\$0	\$0	\$0	-	(1.00)	(1.00)	\$0	\$0	\$0	YES	NO	Substitution 3: HOPWA tenant-based rental subsidies coordinator in Community development division; 2905 to 9772
Self Support ing	MYR	232065	MYR Housing & Community Dev			232065	MYR Housing & Community Dev	10770	SR Neighborhood Dev-Grants	10021572	MY Community Development Grant	1	Community Development Grants	9772_C	O	S	MOHCDC-S3	-	1.00	1.00	\$0	\$0	\$0	-	1.00	1.00	\$0	\$0	\$0	YES	NO	Substitution 3: HOPWA tenant-based rental subsidies coordinator in Community Development division; 2905 to 9772
Self Support ing	MYR	232065	MYR Housing & Community Dev			232065	MYR Housing & Community Dev	14190	SR Low-mod Inc Housing NonBond	10023896	MO Low-Mod Housing Assets	8	Admin and Pool	9770_C	O	S	MOHCDC-S4	-	(1.00)	(1.00)	\$0	\$0	\$0	-	(1.00)	(1.00)	\$0	\$0	\$0	YES	NO	Substitution 4: Housing lottery management coordinator in HBMR division; 9770 to 9772
Self Support ing	MYR	232065	MYR Housing & Community Dev			232065	MYR Housing & Community Dev	14190	SR Low-mod Inc Housing NonBond	10023896	MO Low-Mod Housing Assets	8	Admin and Pool	9772_C	O	S	MOHCDC-S4	-	1.00	1.00	\$0	\$0	\$0	-	1.00	1.00	\$0	\$0	\$0	YES	NO	Substitution 4: Housing lottery management coordinator in HBMR division; 9770 to 9772
Self Support ing	MYR	232065	MYR Housing & Community Dev			232065	MYR Housing & Community Dev	14190	SR Low-mod Inc Housing NonBond	10023896	MO Low-Mod Housing Assets	8	Admin and Pool	9772_C	O	S	MOHCDC-S5	-	(1.00)	(1.00)	\$0	\$0	\$0	-	(1.00)	(1.00)	\$0	\$0	\$0	YES	NO	Substitution 5: Rental compliance coordinator in HBMR division; 9772 to 9774
Self Support ing	MYR	232065	MYR Housing & Community Dev			232065	MYR Housing & Community Dev	14190	SR Low-mod Inc Housing NonBond	10023896	MO Low-Mod Housing Assets	8	Admin and Pool	9774_C	O	S	MOHCDC-S5	-	1.00	1.00	\$0	\$0	\$0	-	1.00	1.00	\$0	\$0	\$0	YES	NO	Substitution 5: Rental compliance coordinator in HBMR division; 9772 to 9774
Self Support ing	MYR	232065	MYR Housing & Community Dev			232065	MYR Housing & Community Dev	10770	SR Neighborhood Dev-Grants	10021572	MY Community Development Grant	1	Community Development Grants	9772_C	O	S	MOHCDC-S6	-	(1.00)	(1.00)	\$0	\$0	\$0	-	(1.00)	(1.00)	\$0	\$0	\$0	YES	NO	Substitution 6: Re-rental coordinator in HBMR division; 9772 to 9774
Self Support ing	MYR	232065	MYR Housing & Community Dev			232065	MYR Housing & Community Dev	10770	SR Neighborhood Dev-Grants	10021572	MY Community Development Grant	1	Community Development Grants	9774_C	O	S	MOHCDC-S6	-	1.00	1.00	\$0	\$0	\$0	-	1.00	1.00	\$0	\$0	\$0	YES	NO	Substitution 6: Re-rental coordinator in HBMR division; 9772 to 9774
Self Support ing	MYR	232065	MYR Housing & Community Dev			232065	MYR Housing & Community Dev	10770	SR Neighborhood Dev-Grants	10021572	MY Community Development Grant	1	Community Development Grants	1632_C	O	T	MOHCDC-T1	-	(1.00)	(1.00)	\$0	\$0	\$0	-	(1.00)	(1.00)	\$0	\$0	\$0	YES	NO	Substitution approved by DHR in FY20-21
Self Support ing	MYR	232065	MYR Housing & Community Dev			232065	MYR Housing & Community Dev	10770	SR Neighborhood Dev-Grants	10021572	MY Community Development Grant	1	Community Development Grants	1634_C	O	T	MOHCDC-T1	-	1.00	1.00	\$0	\$0	\$0	-	1.00	1.00	\$0	\$0	\$0	YES	NO	Substitution approved by DHR in FY20-21
																														NO	NO	

BUDGET FORM 3D: Contingency Reductions

DEPARTMENT: Mayor's Office of Housing and Community Development

Please identify proposed contingency expenditure and revenue changes from the FY 2021-22 and FY 2022-23 base budget at the account level.

Note: There is a required 2.5% contingency reduction in FY 2021-22 and an additional 2.5% contingency reduction in FY 2022-23. These changes should not be loaded in BPMS and should only be outlined in the below table.

Total BY **Expenditure Variance:** - **Total BY+1 Expenditure Variance:** -

Project, program, expenditure, or revenue description	FY 21-22 GF Savings	FY 21-22 # FTE impacted, if applicable	FY 22-23 GF Savings	FY 21-22 # FTE impacted, if applicable	Please briefly describe impact of this change on department
Community Development division grants to CBOs	1,239,561	-	1,239,561	-	Further reduction of funds available for Community Development grants to CBOs will increase the impacts described on the Summary of Major Changes worksheet.

Please complete all shaded sections in this worksheet, as is required by San Francisco Administrative Code Section 2.15:

Department: Mayor's Office of Housing and Community Development
Contract: Treeline Security Inc

SEC. 2.15 SUPPLEMENTAL REPORTS REQUIRED

Any officer, department or agency seeking Board approval of a contract for personal services under Charter Section 10.104(15) shall submit a supplemental report to the Board of Supervisors in connection with the contract and the Controller's certification.

The report shall summarize the essential terms of the proposed contract and address the following subjects:

1. The department's basis for proposing the Prop J certification;

MOHCD has need for security services for our vacant parcels before they are developed for affordable housing. Parcels are generally vacant lots which means that security personnel require vehicles in which to sit and opportunities for restroom breaks. Some sites only require roving (ie drive-by a few times per day) security.

Primary basis for proposing Prop J is efficiency and cost savings. Secondary basis is that existing City security job classes assume security is provided within a building.

2. The impact, if any, the contract will have on the provision of services covered by the contract, including a comparison of specific levels of service, in measurable units where applicable, between the current level of service and those proposed under the contract. For contract renewals, a comparison shall be provided between the level of service in the most recent year the service was provided by City employees and the most recent year the service was provided by the contractor;

We are using an existing Citywide security contract administered by OCA.

3. The department's proposed or, for contract renewals, current oversight and reporting requirements for the services covered by the contract:

Ongoing contract monitoring following Citywide policies and procedures

4. The contractor's proposed or, for contract renewals, current wages and benefits for employees covered under the contract, and the contractor's current labor agreements for employees providing the services covered by the contract:

See analysis

5. The department's proposed or, for contract renewals, current procedures for ensuring the contractor's ongoing compliance with all applicable contracting requirements, including Administrative Code Chapter 12P (the Minimum Compensation Ordinance), Chapter 12Q (the Health Care Accountability Ordinance); and Section 12B.1(b) (the Equal Benefits Ordinance);

Ongoing contract monitoring following Citywide policies and procedures

6. The department's plan for City employees displaced by the contract; and,

Not Applicable

7. A discussion, including timelines and cost estimates, of under what conditions the service could be provided in the future using City employees. (Added by Ord. 105-04, File No. 040594, App. 6/10/2004)

Future services would only be feasible if MOHCD had a large number (>10) of vacant sites requiring security coverage.

Name and job title of the person completing this questionnaire:

Rally Catapang, Finance Manager

Form will autopopulate

PROP J ANALYSIS SUMMARY

Mayor's Office of Housing and Community Development
Treeline Security Inc

FISCAL YEAR 2021-22

City cost if services are not contracted out

	<i>low range</i>		<i>high range</i>	
Total Annual Salary	\$	871,070	\$	1,033,113
Total Other Pay	\$	70,419	\$	85,595
Total Fringe Benefits	\$	510,956	\$	566,180
Additional City Costs	\$	97,760	\$	97,760
	\$	1,550,205	\$	1,782,647

City cost if services are contracted out

Contract Cost	\$	902,376	\$	992,613
City Contract Monitoring	\$	4,406	\$	4,746
	\$	906,782	\$	997,359

City Savings from Contracting Out,

Savings/(Cost)	\$	643,423	\$	785,288
		42%		44%

ESTIMATED CITY COSTS:

PROJECTED PERSONNEL COSTS						
			Bi-Weekly Rate per FTE		Annual Cost	
			Low	High	Low	High
Job Class Title	Class	# of Full Time Equivalent Positions				
Security Guard (minimum staffing with PTO)	8202.00	13.7	1,969	2,394	\$ 704,191	\$ 855,949
Security Guard (supervision)	8204.00	2.0	2,792	3,394	\$ 145,753	\$ 177,164
0	0.00				\$ -	\$ -
0	0.00				\$ -	\$ -
0	0.00				\$ -	\$ -
0	0.00				\$ -	\$ -
0	0.00				\$ -	\$ -
0	0.00				\$ -	\$ -
0	0.00				\$ -	\$ -
0	0.00				\$ -	\$ -
0	0.00				\$ -	\$ -
0	0.00				\$ -	\$ -
Holiday Pay (if applicable)	n/a	n/a			21,126	25,678
Night / Shift Differential (if applicable)	n/a	n/a			49,293	59,916
Overtime Pay (if applicable)	n/a	n/a				
Other Pay (if applicable)	n/a	n/a				
Total FTE			15.7			
			Total Salary Costs-->		\$ 871,070	\$ 1,033,113
			Total of Other Compensation-->		\$ 70,419	\$ 85,595

FRINGE BENEFITS		
Job Class		\$ Amount
Benefits per FTE--Job Class #:	8202	\$ 34,240
Benefits per FTE--Job Class #:	8204	\$ 48,546
Benefits per FTE--Job Class #:	0	0
Benefits per FTE--Job Class #:	0	0
Benefits per FTE--Job Class #:	0	0
Benefits per FTE--Job Class #:	0	0
Benefits per FTE--Job Class #:	0	0
Benefits per FTE--Job Class #:	0	0
Benefits per FTE--Job Class #:	0	0
Benefits per FTE--Job Class #:	0	0
Benefits per FTE--Job Class #:	0	0
		LowHigh
Total Fringe Benefits		\$ 510,956.19\$ 566,179.70

ADDITIONAL CITY COSTS			
Vehicles (2 vehicles and maintenance)	\$	80,000	\$ 80,000
Parking for 2 vehicles	\$	4,800	\$ 4,800
Supplies estimates at \$800 per officer	\$	9,820	\$ 9,820
Radios/ communication equipment	\$	3,140	\$ 3,140
Total Capital & Operating	\$	97,760	\$ 97,760

COST COMPARISON SUMMARY

ESTIMATED TOTAL CITY COST	\$ 1,550,205.32	\$ 1,782,647.16
LESS: ESTIMATED TOTAL CONTRACT COST	\$ 906,781.93	\$ 997,359.41
ESTIMATED SAVINGS	\$ 643,423	\$ 785,288
% of Savings to City Cost	42%	44%

Comments/Assumptions:

1. FY 2019-20 was the first year these services were contracted out.

2. Salary levels reflect proposed salary rates effective July 1, 2021. Costs are represented as annual 12 month costs.

3. Variable fringe benefits consist of Social Security, Medicare, employer retirement, employee retirement pick-up and long-term disability, where

4. Fixed fringe benefits consist of health and dental rates plus an estimate of dependent coverage.

Salary and Benefits for Each Job Class from Enterprise Planning FTE Cost Report

Complete this with the cost of 1.0 FTE; the actual FTE needs will be calculated in the Personnel and Fringe Benefit costs.

Year (BY, aka FY 21/22)	Job Class Number	Job Class Title	FTE	5010 Salary	5130 Benefits	Total Sal & Ben
21/22	8202	Security Guard	1.00	\$ 62,478	\$ 34,240	\$ 96,718
21/22	8204	Institutional Police Officer	1.00	\$ 88,582	\$ 48,546	\$ 137,128
			1.00			\$ -
			1.00			\$ -
			1.00			\$ -
			1.00			\$ -
			1.00			\$ -
			1.00			\$ -
			1.00			\$ -
			1.00			\$ -

55%

Contract Cost Details

Low

High

\$	906,782	\$	997,359
----	---------	----	---------

List of all contract components	Number of Units	Notes	Total Cost - low end est	Total Cost - high end est
967 Mission	1,593	Motor patrol. 24 hours	56,398	62,038
730 Stanyan	9,556	Motor patrol. 24 hours	338,391	372,230
1515 SVN	4,778	7pm - 7am	169,195	186,115
TBD # 1	4,778	7pm - 7am	169,195	186,115
TBD # 2	4,778	7pm - 7am	169,195	186,115
TOTAL CONTRACT COST			902,376	992,613

35.41

38.95

- 1) Current hourly rate is \$35.41 per hour.
- 2) Anticipated hours required is 25,484
- 3)
- 4)

Current Contract

Rate and anticipated hours listed in 1 above are from current contract administered by OCA

4. If contract cost is based on an RFP and before a contract has been approved, was the RFP for comparable services?

Yes

Job Class	Job Class Title	# of FTEs (can be partial; e.g. a half time employee would be 0.5 FTE)	Biweekly Rate		Annual Salary Expense		Benefits per FTE		Annual Benefit Expense		TOTAL EXPENSES	
			Low	High	Low	High	Low	High	Low	High	Low	High
9774	Sr Comm Devt Spc	0.03	3,839	4,032	\$ 3,017	\$ 3,169	\$ 46,297	\$ 52,571	\$ 1,389	\$ 1,577	\$ 4,406	\$ 4,746
					\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
					\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
					\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
TOTAL CONTRACT MONITORING COST					\$ 3,017	\$ 3,169	\$ 46,297	\$ 52,571	\$ 1,389	\$ 1,577	\$ 4,406	\$ 4,746

Interdepartmental Services Balancing
15-20-0012 3.3.2

NOTE: Report filtered for MOHCD items only. Mayor Administration items will be balanced in Mayor Phase of the budget.

Requesting Dept	Performing Dept	Department Pair	MYR (Admin) or MOHCD	Reference	Department Code	Department Title	Division Code	Division Title	Section Code	Section Description	GFIS Type	Fund Code	Fund Title	Authority Code	Authority Title	Project Code	Project Title	Activity Code	Activity Title	Account Code	Account Title	CY Orig Amt	BY Orig Amt	Base Amt	BY Amt - Dept	BY+1 Base Amt	BY+1 Amt - Dept Request
CHF	MYR	CHF-MYR	MOHCD	DS-1	230219	CHF Children/Youth & Families					Self Supporting	11190	SR Children and Youth	17230	Community Based Agencies	10001640	CH CYF-Eligible Services	7000	CYF Eligible - General	581670	GF-Mayer'S - Cbng	(288,300)	(288,300)	(288,300)	(288,300)	(288,300)	(288,300)
CHF	MYR	CHF-MYR	MOHCD	DS-1	230219	CHF Children/Youth & Families					Self Supporting	11190	SR Children and Youth	20110	CH Educational Supports	10001640	CH CYF-Eligible Services	7000	CYF Eligible - General	581670	GF-Mayer'S - Cbng	40,487	40,487	40,487	40,487	40,487	(470,665)
CHF	MYR	CHF-MYR	MOHCD	DS-1	232061	MYR Housing & Community Dev	232061	MYR Housing & Community Dev			GFIS	10000	GF Work Order	10000	MOHCD Work order	10001880	MOHCD Work order		MOHCD Work Order	486450	Exp Rec Fr Child Youth&Fam AAO	148,013	145,010	145,010	145,010	145,010	758,065
HCM	MYR	HCM-MYR	MOHCD	DS-2	203646	HCM PROGRAMS	203646	HCM PROGRAMS			GFIS	10000	GF Annual Account Ctl	10000	Operating	10026780	MO Transitional Agpt Youth Res		MO Transitional Agpt Youth Res	581670	GF-Mayer'S - Cbng	(5,493,820)	(5,347,880)	(5,347,880)	(5,347,880)	(5,347,880)	(5,347,880)
HCM	MYR	HCM-MYR	MOHCD	DS-2	203646	HCM PROGRAMS	203646	HCM PROGRAMS			GFIS	10000	GF Annual Account Ctl	10000	Operating	10026780	MO Shelter & Housing for the H		MO Shelter & Housing for the H	581670	GF-Mayer'S - Cbng	(50,326,154)	(51,464,833)	(51,464,833)	(51,464,833)	(51,464,833)	(51,464,833)
HCM	MYR	HCM-MYR	MOHCD	DS-2	232061	MYR Housing & Community Dev	232061	MYR Housing & Community Dev			GFIS	10000	GF Work Order	10000	MOHCD Work Order	10001730	MO LASH Work Order		MOHCD Work Order	486450	Exp Rec Fr Nonbusiness&S&A&O	13,438,475	13,613,813	13,613,813	13,613,813	13,613,813	72,793,613
MYR	ADM	MYR-ADM	MOHCD	DS-3	207662	ADM Labor Standards	206643	ADM City Administrator Prog	207662	ADM Labor Standards	GFIS	10000	GF Annual Account Ctl	10000	Operating	10000860	ADLS Labor Standards		Labor Standards Operations	486450	Exp Rec From Mohod	183,935	185,418	185,418	185,418	185,418	221,325
MYR	ADM	MYR-ADM	MOHCD	DS-4	208673	ADM Digital Services	206644	ADM City Administrator Prog	208673	ADM Digital Services	GFIS	10000	GF Work Order	10000	Operating	10001330	ADM Digital Services Program		Digital Services Operations	486450	Exp Rec From Mohod	1,423,800	1,513,223	1,513,223	1,513,223	1,513,223	1,504,475
MYR	ADM	MYR-ADM	MOHCD Off Budget	MOHCD Off Budget	208673	ADM Contract Monitoring	206644	ADM Internal Services	208673	ADM Contract Monitoring	GFIS	10000	GF Work Order	10000	Interdepartmental Overhead	10000700	ADM Contract Monitoring		CMO Operations	487110	Exp Rec Fr Mayor Cbng Non-AAO	72,004	82,000	82,000	82,000	82,000	82,000
MYR	ADM	MYR-ADM	MOHCD Off Budget	MOHCD Off Budget	228816	ADM Administration	228816	ADM Administration			Self	10000	GF Annual Account Ctl	10000	Operating	10000260	ADAD ADM Operations		ADM Operations	487110	Exp Rec Fr Mayor Cbng Non-AAO	133,331	133,331	133,331	133,331	133,331	133,331
MYR	ADM	MYR-ADM	MOHCD	Balance	228875	ADM Real Estate Division	206644	ADM Internal Services	228875	ADM Real Estate Division	Supporting	14300	SR Real Property	17378	Real Estate Real Property Fund	10001300	ADRE Real Estate Operations		21-Rent Recoveries	486450	Exp Rec From Mohod	1,038,895	1,126,327	1,126,327	1,126,327	1,126,327	1,156,437
MYR	ADM	MYR-ADM	MOHCD	DS-5 (moved to balance)	232065	MYR Housing & Community Dev	232065	MYR Housing & Community Dev			GFIS	10000	GF Annual Account Ctl	10000	Operating	10001730	MO Admin and Programs		Admin and Programs	581880	GF-Rent Paid To Real Estate	(5,038,895)	(5,126,327)	(5,126,327)	(5,126,327)	(5,126,327)	(5,126,327)
MYR	ADM	MYR-ADM	MOHCD	DS-4	232065	MYR Housing & Community Dev	232065	MYR Housing & Community Dev			Self Supporting	10580	SR Citywide Affordable Housing	17366	MY Affordable Housing Fund-moh	10023900	Inclusionary Housing Reg		5000-Inclusionary Admin Costs	581365	GF-ADMA-Digital Services	(724,951)	(626,724)	(626,724)	(626,724)	(626,724)	(626,724)
MYR	ADM	MYR-ADM	MOHCD	DS-4	232065	MYR Housing & Community Dev	232065	MYR Housing & Community Dev			Self Supporting	10780	SR Housing Trust Fund	17380	MY Housing Trust Fund - Moh	10023900	MO Housing Trust Fund - Moh		6-Operating Budget	581365	GF-ADMA-Digital Services	888,459	(724,497)	(724,497)	888,459	(724,497)	(677,621)
MYR	ADM	MYR-ADM	MOHCD	DS-3	232065	MYR Housing & Community Dev	232065	MYR Housing & Community Dev			Self Supporting	10780	SR Housing Trust Fund	17380	MY Housing Trust Fund - Moh	10023900	MO Housing Trust Fund - Moh		6-Operating Budget	581780	OCA-Labor Standard Enforcement	(183,035)	(185,418)	(185,418)	(185,418)	(185,418)	(221,821)
MYR	ADM	MYR-ADM	MOHCD	MOHCD Off Budget	232179	ADM Fleet Management	206644	ADM Internal Services	232179	ADM Fleet Management	Supporting	27500	MO/SP CENTRAL S&OPS FUND	10000	Operating	10001620	ADPM Fleet Management		Fleet Management Operations	486450	Exp Rec From Mohod			0,287		3,973	
MYR	JAT	MYR-JAT	MOHCD	DS-6	229642	JAT City Attorney					GFIS	10000	GF Annual Account Ctl	10000	Operating	10001630	CA Legal Services		CA Legal Services-General	486450	Exp Rec From Mohod	500,000	500,000	500,000	500,000	500,000	800,000
MYR	JAT	MYR-JAT	MOHCD	DS-6	232065	MYR Housing & Community Dev	232065	MYR Housing & Community Dev			Self Supporting	10580	SR Citywide Affordable Housing	17366	MY Affordable Housing Fund-moh	10023900	Inclusionary Housing Reg		5000-Inclusionary Admin Costs	581730	GF-City Attorney-Legal Service	2000,000	2000,000	2000,000	2000,000	2000,000	8800,000
MYR	JEC	MYR-JEC	MOHCD	DS-7	228047	JEC Children & Families Commisn					Supporting	11000	SR CFC ContinuingAuthority&Cfl	30201	CF Page 10 - Tobacco Tax Fund	10002700	Page 10 - Tobacco Tax Funding		8-Family Support	486450	Exp Rec From Mohod	417,500	417,500	417,500	417,500	417,500	417,500
MYR	JEC	MYR-JEC	MOHCD	DS-7	232065	MYR Housing & Community Dev	232065	MYR Housing & Community Dev			GFIS	10000	GF Annual Account Ctl	10000	Operating	10001730	MO Admin and Programs		Admin and Programs	581400	GF-City First 5 Commission	417,500	417,500	417,500	417,500	417,500	417,500
MYR	ECN	MYR-ECN	MOHCD Off Budget	MOHCD Off Budget	207766	ECN Workforce Development	207766	ECN Workforce Development			GFIS	10010	GF Annual Authority Ctl	16463	EW Workforce Development	10022540	BE Workforce Development		8-Workforce Development Cityball	487110	Exp Rec Fr Mayor Cbng Non-AAO	105,000	105,000	105,000	105,000	105,000	125,000
MYR	PUC	MYR-PUC	MOHCD Off Budget	MOHCD Off Budget	229309	WWEI Wastewater Enterprise	229309	WWEI Wastewater Enterprise	229271	WWEI Administration	Self Supporting	20140	WWE Op Annual Account Ctl	10000	Operating	10030000	WWE Administration WWE		1-General Administration	487110	Exp Rec Fr Mayor Cbng Non-AAO	400	600	600	2,118	600	2,118
MYR	PUC	MYR-PUC	MOHCD Off Budget	MOHCD Off Budget	232396	WTR01 Administration	232429	WTR Water Enterprise	232396	WTR01 Administration	Self Supporting	25940	WTR Op Annual Account Ctl	10000	Operating	10029990	WWE Administration WTR		30-General Regional Admin.	487110	Exp Rec Fr Mayor Cbng Non-AAO	3,400	3,400	3,400	5,186	3,400	5,186
RNT	MYR	RNT-MYR	MOHCD	DS-8	232065	MYR Housing & Community Dev	232065	MYR Housing & Community Dev			GFIS	10000	GF Work Order	10000	Interdepartmental Overhead	10001880	MO-MOHCD Work order		MOHCD Work Order	486570	Exp Rec Fr Rent Admin&B&A&O	120,000	120,000	120,000	120,000	120,000	120,000
RNT	MYR	RNT-MYR	MOHCD	DS-8	232325	RNT Rent Arbitration Board					Self Supporting	10800	SR Rent Arbitration Board	10000	Operating	10002780	RN Rent Stabilization		RN Rent Stabilization	581670	GF-Mayer'S - Cbng	(120,000)	(120,000)	(120,000)	(120,000)	(120,000)	(120,000)
MYR	CON	MYR-CON	MOHCD	DS-9 (moved to balance)	229027	CON Accounting					GFIS	10000	GF Annual Account Ctl	10000	Operating	10001640	CO Operations		3-ACSD-FAST	486450	Exp Rec From Mohod	75,000	-	-	-	-	-
MYR	CON	MYR-CON	MOHCD	DS-9	232065	MYR Housing & Community Dev	232065	MYR Housing & Community Dev			GFIS	10780	SR Housing Trust Fund	17380	MY Housing Trust Fund - Moh	10023900	MO Housing Trust Fund - Moh		6-Operating Budget	581380	MOF-Can-Fast Team	(75,000)	-	-	(100,000)	-	(100,000)

